

RUSHMOOR ALLOWANCES SCHEME

SCHEDULE OF RATES

The following allowances are applicable with effect from 21st May 2024 unless otherwise stated.

1. **MEMBERS’ ALLOWANCES SCHEME**(a) **Basic Allowance**

Payable to all Members	£6,602 p.a.
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(b) **Special Responsibility Allowances**

Payable to the following post holders:

Leader of the Council	£18,314 p.a.
Deputy Leader of the Council	£10,541 p.a.
Cabinet Members	£9,104 p.a. (each)
Chairman of Development Mgt. Committee	£6,176 p.a.
Chairman of Corporate Governance, Audit & Standards Committee	£6,176 p.a.
Chairman of Overview and Scrutiny Committee	£4,579 p.a.
Chairman of Policy and Project Advisory Board	£4,579 p.a.
Cabinet Champions	£1,863 p.a. (each)
Opposition Group Leaders (Subject to the group having at least 10% (4) of the Council’s seats)	£3,727 p.a. (each)
Chairman of the Council (Mayor)	£1,757 p.a.

(c) **Licensing Sub-Committee (Alcohol and Entertainments)**

Members serving on four or more hearings in one municipal year (excluding the Chairman of the Corporate Governance, Audit and Standards Committee).	£532 p.a.
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(e) **Co-optees Allowance**

Payable to the statutory co-optees	£585 p.a.
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(f) **Dependant Carers Allowance**

Childcare	National Living Wage
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Other care is hourly wage charged by HCC Adult Services for a carer

2. **TRAVELLING EXPENSES**

(a) **Allowance Rates**

(i) **Motor Mileage**

The rates for motor cars and tri-cars are as follows and apply to travel outside the Borough only:

Vehicle	first 10k miles	Over 10k miles
Cars and Vans	45p per mile	25p per mile
Motor Cycles	24p per mile	24p per mile
Bicycles	20p per mile	20p per mile

These rates apply if travel results in a substantial saving of the Member’s time or is in the interests of the body or is otherwise reasonable.

A passenger supplement rate of 5p per mile will apply where the passenger is also eligible for the same travel allowance.

The rates for travel by hybrid/electric vehicles outside of the Borough will be at mileage rates equal to those set by HMRC AMAP rates.

The Head of Democracy and Community will prepare a list of those circumstances where travel allowances will apply inside the Borough.

(ii) **Public Transport**

Members should travel by the most cost effective means that suit their needs. For most forms of public transport and the use of taxicabs, the actual cost is reimbursed on the production of receipts. In the case of train journeys a “rail warrant” at standard class will normally be provided through the Head of Democracy and Community.

(b) **Meetings outside the Borough**

The following additional requirements apply to all meetings outside the Borough:

- (i) Travel to attend approved duties outside the Borough should be by the most cost effective method that meets the needs of the Member’s requirements. The cost of travel by motor vehicle should be normally no more than the cost of the standard rail fare.
- (ii) Any first class rail travel must first be approved by the Head of Democracy and Community in consultation with the Chief Executive or the Executive Director.

- (iii) Where accommodation and meals are required, these should be booked in advanced through the Head of Democracy and Community.
- (iv) Where meals cannot be pre-booked and paid in advance and are above the rates set out below, reasonable costs would be reimbursed on production of receipts up to a limit of £25 per day.

3. **SUBSISTENCE ALLOWANCES**

(a) **Daytime** (as at April 2012)

Apply to duties outside the Borough and subject to receipts being provided:

Breakfast	£5.73
Lunch	£7.92
Tea	£3.13
Evening meal	£9.80

(b) **Overnight**

The following rates apply:

Allowance for absence overnight from the usual place of residence	£79.82
Allowance for such absence in London (within specified London Boroughs) or for attendance at the annual conference of the Local Government Association	£91.04
