

# RUSHMOOR BOROUGH COUNCIL

## FORWARD WORK PROGRAMME OF EXECUTIVE DECISIONS

### NOTICE OF KEY DECISIONS AND NOTICE OF CABINET DECISIONS TO BE TAKEN IN PRIVATE



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#### (1) FORWARD PROGRAMME OF EXECUTIVE DECISIONS

Any matters to be discussed where the public are proposed to be excluded from the meeting are listed in the next section of this programme ('Matters proposed to be dealt with in Private').

<b>DECISION-MAKER AND DATE OF DECISION</b>	<b>DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO)</b>	<b>KEY DECISION?</b>	<b>DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS</b>	<b>WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION</b>
Cabinet  11th February 2025	<b>TREE RISK MANAGEMENT POLICY AND TREE MAINTENANCE POLICY</b> (Pride in Place / Neighbourhood Services)  To consider adopting two policies relating to the management of Council owned trees.	Yes	Report to Cabinet	Letter of telephone call to James Duggin, Executive Head of Operations  Tel: (01252) 398543 Email: <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a>

DECISION-MAKER AND DATE OF DECISION	DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO)	KEY DECISION?	DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS	WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION
Cabinet 11th February 2025	<p><b>RUSHMOOR LOCAL PLAN – LOCAL DEVELOPMENT SCHEME FEBRUARY 2025 – (Housing &amp; Planning)</b></p> <p>To consider the adoption of a revised Local Development Scheme which sets out an indicative timetable for the preparation of the updated Local Plan.</p>	No	Report to Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
Cabinet 11th February 2025	<p><b>FARNBOROUGH LEISURE CENTRE – NEXT STEPS</b> (Healthy Communities &amp; Active Lives / Pride in Place/Neighbourhood Services)</p> <p>To consider the next steps in relation to the development of a new leisure centre in Farnborough.</p>	Yes	Report to Cabinet	<p>Letter or telephone call to James Duggin, Executive Head of Operations</p> <p>Tel: (01252) 398543 Email: <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>
Cabinet 11th March 2025	<p><b>UNION YARD – PROJECT UPDATE AND EXIT STRATEGY FOR 82 APARTMENTS – (Economy, Skills &amp; Regeneration)</b></p> <p>To consider a project update and disposal options for the 82 apartments at Union Yard and impact of capitalisation on the project budget</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>

DECISION-MAKER AND DATE OF DECISION	DECISION AND PURPOSE (AND RELEVANT CABINET PORTFOLIO)	KEY DECISION?	DOCUMENTS TO BE USED BY THE DECISION MAKER AND OTHER RELEVANT DOCUMENTS	WHO TO CONTACT ABOUT THIS DECISION AND REQUEST DOCUMENTS ASSOCIATED WITH THE DECISION
Cabinet 22nd April 2025	<p><b>COUNCIL'S DELIVERY PLAN –</b> (Leader of the Council)</p> <p>To approve the Council's Delivery Plan for 2025/26</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Rachel Barker, Assistant Chief Executive</p> <p>Tel: (01252) 398039 Email: <a href="mailto:rachel.barker@rushmoor.gov.uk">rachel.barker@rushmoor.gov.uk</a></p>
Cabinet 3rd June 2025	<p><b>ALDERSHOT TOWN CENTRE STRATEGY AND ACTION PLAN –</b> (Housing &amp; Planning)</p> <p>To consider adopting a strategy for the further development of Aldershot town centre to enable its recovery and rejuvenation.</p>	Yes	Report to Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>

**MATTERS PROPOSED TO BE DEALT WITH IN PRIVATE**

<b>CABINET MEETING DATE</b>	<b>DECISION and reasons why the decision is proposed to be taken in private</b>	<b>KEY DECISION</b>	<b>DOCUMENTS ASSOCIATED WITH THE DECISION</b>	<b>CONTACT DETAILS FOR REQUESTING ANY NON-EXEMPT DOCUMENTS ASSOCIATED WITH THE DECISION</b>
11th March 2025	<p><b>LAND DISPOSAL – FARNBOROUGH TOWN CENTRE –</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider a proposal to dispose of land within Farnborough town centre.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
22nd April 2025	<p><b>TEMPORARY ACCOMMODATION UPDATE –</b> (Housing &amp; Planning)</p> <p>To consider options following a review of the properties used by the Council to provide temporary accommodation.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>

CABINET MEETING DATE	DECISION and reasons why the decision is proposed to be taken in private	KEY DECISION	DOCUMENTS ASSOCIATED WITH THE DECISION	CONTACT DETAILS FOR REQUESTING ANY NON-EXEMPT DOCUMENTS ASSOCIATED WITH THE DECISION
22nd April 2025	<p><b>LETTING OF COMMERCIAL UNITS AT UNION YARD, ALDERSHOT –</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider a business case for Cabinet expenditure to support the letting of units at Union Yard, Aldershot, in line with Council approval of recommendations set out in Cabinet Report No. PG2420.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
22nd April 2025	<p><b>CAPITAL EXPENDITURE – LETTING OF UNIT AT THE MEADS, FARNBOROUGH –</b> (Economy, Skills &amp; Regeneration)</p> <p>To consider a business case for Cabinet expenditure to support the letting of a unit at The Kingsmead Shopping Centre, Farnborough, in line with Council approval of recommendations set out in Cabinet Report No. PG2420.</p> <p>Disclosure of Exempt Information within Para 3 (Information relating to financial or business affairs) of Schedule 12A Local Government Act 1972.</p>	Yes	Report to the Cabinet	<p>Letter or telephone call to Tim Mills, Executive Head of Property and Growth</p> <p>Tel: (01252) 398542 Email: <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>

**FULL COUNCIL DECISIONS (NON-EXECUTIVE MATTERS) FOR INFORMATION**

<b>MATTER FOR DECISION</b>	<b>DATE OF COUNCIL MEETING</b>	<b>ITEM TO BE CONSIDERED IN PUBLIC/ PRIVATE</b>	<b>DOCUMENTS ASSOCIATED WITH THE DECISION</b>	<b>CONTACT DETAILS FOR REQUESTING DOCUMENTS ASSOCIATED WITH THE DECISION</b>

## EXPLANATORY NOTES

This plan is updated regularly, and each new plan supersedes the previous plan.

### What is a Key Decision?

Key decisions are 'executive decisions' (made by the Cabinet, Cabinet Members or officers under delegated authority from the Cabinet), which are likely to:

- (1) result in the Council incurring expenditure or making savings which are significant in as much as they will have a material effect on the level of Council tax or balances or contingencies in relation to the Council's overall budget; or
- (2) be significant in terms of its effects on communities living or working in an area comprising two or more wards within the Borough.

Expenditure or savings of £100,000 is considered to be significant for the purposes of recording key decisions. However, for the acquisition or disposal of property or leases, the threshold for key decisions is £250,000.

All key decisions are subject to the Council's 'call-in' procedure.

### Contact address for documents related to Key Decisions

Copies of documents related to decisions may be obtained from the contact whose name, telephone and e-mail address is shown in the Plan. The office address is Rushmoor Borough Council, Farnborough Road, Farnborough, Hampshire. GU14 7JU. Telephone (01252) 398399.

### Executive Decisions to be taken in private

This Document gives notice of any decisions to be made by the Cabinet which are proposed to be considered in private and the reasons why. Any representations about why the meeting should be held in public should be sent to Mr. C. Todd, Democratic Support Officer (Tel. 01252 398825), email: [chris.todd@rushmoor.gov.uk](mailto:chris.todd@rushmoor.gov.uk)

Almost all meetings of the Cabinet are open to the press and public. However, the press and public may be excluded from part or the whole of a meeting are guided by statutory regulations and cover circumstances when:

- 1) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, **confidential information** would be disclosed to them in breach of the obligation of confidence; or
- 2) it is likely, in view of the nature of the item of business, that if members of the public were present during that item, **exempt information** would be disclosed to them.

## **The Members of the Cabinet in 2024/25:**

Cllr Gareth Williams (Leader of the Council)  
Cllr Sophie Porter (Deputy Leader and Healthy Communities & Active Lives Portfolio Holder)  
Cllr Jules Crossley (Policy, Performance & Sustainability Portfolio Holder)  
Cllr Keith Dibble (Housing & Planning Portfolio Holder)  
Cllr Christine Guinness (Pride in Place / Neighbourhood Services Portfolio Holder)  
Cllr Julie Hall (Economy, Skills & Regeneration Portfolio Holder)  
Cllr Becky Williams (Finance & Resources Portfolio Holder)



## NEXT SIX CABINET MEETINGS AT A GLANCE

<b>11th February, 2025</b>	<p>Budget            Q3 Council Plan and Risk Register Monitoring            Annual People Report and other Human Resource matters            Rushmoor Local Plan – Local Development Scheme            February 2025            Tree Risk Management Policy and Tree Maintenance            Policy ('key' item)            Farnborough Leisure Centre – next steps ('key' item)            SERCO contract extension</p>
<b>11th March, 2025</b>	<p>Land disposal – Farnborough town centre ('key' &amp; 'in            private' item)            Union Yard – project update and exit strategy for 82            apartments ('key' item)            Climate Change Action Plan            Retail, Hospitality and Leisure Rate Relief Scheme            Discretionary Rate Relief Scheme for Charities, Not for            Profit Organisations and Other Specified Organisations            under the Localism Act 2011            Budget Management Report – Month 10</p>
<b>22nd April, 2025</b>	<p>RHL Business Plan            Town Centre Code of Conduct            Capital expenditure – letting of unit at The Meads,            Farnborough ('key' &amp; 'in private' item)            Letting of commercial units at Union Yard, Aldershot ('key'            &amp; 'in private' item)            Temporary accommodation update ('key' &amp; 'in private'            item)</p>
<b>3rd June, 2025</b>	<p>Aldershot Town Centre Strategy and Action Plan ('key'            item)            Renewal of Aldershot Public Space Protection Order</p>
<b>1st July, 2025</b>	
<b>5th August, 2025</b>	